

**Osgood Public Library Board of Trustees
Regular Meeting**

November 23, 2010

7:00pm

1. Call to Order: Pres. Gene Pitts

**Present: Gene Pitts, Connie Coyle, Sheri Cunningham,
Sandra Gloyd, Melodie Busch, Lisa Bradshaw
Patty Asche, Interim Lib. Director, Richard Parks,
Treasurer.**

Absent: Shirley Bocock

2. Approval of Minutes

Motion made to approve October 26 meeting minutes.

Motion – Sheri C.

Second – Melodie B.

Vote – 6-0 Motion carried

3. Appointment of Director

**Motion made to appoint Vickie Butz as Library Director of
OPL.**

Motion – Melodie B.

Second – Sandra G.

Vote 6-0 Motion carried.

4. Old Business

a. Pay off – Milan Branch Building

**Jody Comer reported to board that the Planning
Office received notice from State that our grant
must be finalized by Dec. 3. The financial aspect of
building project must be completed and submitted.
Motion was made to pay Bruns & Gutzwiller the final
change order and closeout payments of grant
monies.**

Motion – Melodie B.

Second – Sheri C.

Vote - 6-0 Motion carried.

Motion made to authorize Treasurer Richard Parks to visit Napoleon State Bank and release our retainage fund.

Motion - Sandra G.

Second – Lisa B.

Vote - 6-0 Motion carried.

Motion made to authorize Richard to make final payment to SHP architects (\$3445.56).

Motion – Connie C.

Second – Sandra G.

Vote - 6-0 Motion carried.

b. Sale of former Milan Branch building

Two realtors responded to ad.

Motion made to get Angela Beck of Bischoff Realty to list for 6 months.

Motion – Lisa B.

Second – Melodie B.

Vote - 6-0 Motion carried.

c. Approval 2011 Holidays

Motion made to approve the proposed 2011 calendar and library closing dates.

Motion – Melodie B.

Second – Connie C.

Vote - 6-0 Motion carried.

5. Treasurer's Report

Richard requested authorization of account transfers.

Motion made to transfer \$1600 from 3.26 (E-rate/Internet) Acct. to 3.21 (telephone) Acct. and transfer the balance from 3.61 (R & M Building & Structures)Acct. and 4.1 (furniture & equipment) Acct. to 3.62 (R&M equipment) Acct.

Motion – Melodie B

Motion made to accept Treasurer's Report and pay claims.

Motion -Connie C.

Second – Sandra G.

Vote - 6-0

Motion carried.

6. New Business

- a. **Milan Branch Library will be the recipient of a \$2500 grant money from author Greg Schwipps who was awarded the "Eugene & Marilyn Glick Authors" Award.**

Suggestions were to have a reception for Mr. Schwipps and to form a committee to pursue how to use this grant money.

7. Other Business

- a. **Osgood Public Library was also the recipient of \$250 from the Milan Sesquicentennial.**
- b. **Next board meeting will be Dec. 28, 2010 at 2:00pm. in Osgood.**

8. Adjournment

Motion – Melodie B.

Second – Lisa B.

Vote 6-0

Motion carried.

gp

cc

sc

sg

lb

mb